Community Emergency Assistance Programs, Inc.

Brooklyn Center, Minnesota

Financial Statements Auditor's Report For the Years Ended June 30, 2022 and 2021



CONTENTS

	PAGE
	AUDITOR'S REPORT
EXHIBIT A:	Statements of Activities – For the Years Ended June 30, 2022 and 2021
EXHIBIT B:	Statement of Functional Expense – For the Year Ended June 30, 2022 with Comparative Totals for 2021
EXHIBIT C:	Statement of Functional Expense – For the Year Ended June 30, 2021
EXHIBIT D:	Statements of Financial Position – June 30, 2022 and 2021
EXHIBIT E:	Statements of Cash Flows – For the Years Ended June 30, 2022 and 20217
NOTES TO FINA	NCIAL STATEMENTS



Certified Public Accountants 7760 France Avenue S. Suite 940 Bloomington Minnesota 55435 952.831.0085 carpenterevert.com

INDEPENDENT AUDITOR'S REPORT

Board of Directors Community Emergency Assistance Programs, Inc. Brooklyn Center, Minnesota

Opinion

We have audited the accompanying financial statements of Community Emergency Assistance Programs, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Emergency Assistance Programs, Inc. as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of our report. We are required to be independent of Community Emergency Assistance Programs, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Community Emergency Assistance Programs, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Community Emergency Assistance Programs, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Community Emergency Assistance Programs, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Cayete Ent and associates, LTD.

Certified Public Accountants

Minneapolis, Minnesota November 16, 2022

				2022					2021		
	> -	Without Donor Restrictions	Re: Re:	With Donor Restrictions		Total	With Re	Without Donor Restrictions	With Donor Restrictions		Total
Support and Revenue:											
Contributions of Financial Assets	Ş	966,128	Ŷ	122,250	ŝ	1,088,378	Ŷ	1,354,239	Ş	Ŷ	1,354,239
Contributions of Nonfinancial Assets		1,954,251		,		1,954,251		1,418,164	(AFE		1,418,164
Government Grants		3,285,663		ĩ		3,285,663		3,493,541	а		3,493,541
United Way		1,232		Ē		1,232		12,932	68,495		81,427
Program Fees		464,190				464,190		665,870	т		665,870
Rental Income		15,300		/21		15,300		17,850	ı		17,850
Interest Income		1,990		ä		1,990		1,381	x		1,381
Other Income		11,143		à		11,143		11,534	£		11,534
Net Assets Released from Restrictions:											
Satisfaction of Time Restrictions		68,495	ļ	(68,495)	P	e.		78,495	(78,495)		0
Total Support and Revenue		6,768,392		53,755		6,822,147		7,054,006	(10,000)		7,044,006
Expense:											
Program Services		6,213,275		à		6,213,275		5,422,903	x		5,422,903
Support Services:											
Management and General		351,424		ĩ		351,424		409,489			409,489
Fundraising		259,977		ĩ		259,977		290,287			290,287
Total Support Services	i s	611,401		ĸ		611,401		699,776	0.62		699,776
Total Expense		6,824,676		k		6,824,676		6,122,679	3		6,122,679
Change in Net Assets		(56,284)		53,755		(2,529)		931,327	(10,000)		921,327
Net Assets - Beginning of Year	ļ	5,538,515		68,495		5,607,010		4,607,188	78,495		4,685,683
Net Assets - End of Year	ŝ	5,482,231	Ŷ	122,250	ŝ	5,604,481	Ŷ	5,538,515	\$ 68,495	\$	5,607,010

COMMUNITY EMERGENCY ASSISTANCE PROGRAMS, INC. STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED JUNE 30, 2022 AND 2021

The accompanying Notes to Financial Statements are an integral part of these statements.

ψ

EXHIBIT A

EXHIBIT B

COMMUNITY EMERGENCY ASSISTANCE PROGRAMS, INC. STATEMENT OF FUNCTIONAL EXPENSE FOR THE YEAR ENDED JUNE 30, 2022 WITH COMPARATIVE TOTALS FOR 2021

						2022						2021
					Supp	Support Services					ļ	
		Total						Total		Total		Total
		Program	Mai	Management		Fund-		Support		AII		AII
		Services	త	& General		raising		Services		Services		Services
Salaries	\$	549,559	ŝ	107,707	ŝ	208,040	ş	315,747	Ŷ	865,306	Ŷ	812,659
Payroll Taxes		47,218		9,254		17,875		27,129		74,347		67,160
Employee Benefits		29,051		5,694		10,998		16,692		45,743		53,376
Total Personnel Costs		625,828		122,655		236,913		359,568		985,396		933,195
Needs of People		5,255,900				î				5,255,900		4,638,452
Occupancy		118,919		15,175		15,274		30,449		149,368		128,872
Professional Fees		89,879		36,512		4,776		41,288		131,167		122,256
Office Expense		41,919		6,754		2,516		9,270		51,189		67,776
Bad Debts		32,913		1,712		ĩ		1,712		34,625		26,680
Travel and Transportation		16,924		2,692		ĩ		2,692		19,616		12,844
Staff and Volunteer Expenses		7,288		4,697		498		5,195		12,483		6,803
Miscellaneous		2,174		4,066		æ		4,066		6,240		9,102
Interest Expense		a.		4,928		ā		4,928		4,928		11,913
Depreciation		21,531		152,233		3		152,233		173,764	ļ	164,786
											4	
Total Expense	s	6,213,275	γ	351,424	v	259,977	s	611,401	s	6,824,676	м	6,122,679

The accompanying Notes to Financial Statements are an integral part of this statement.

-4-

COMMUNITY EMERGENCY ASSISTANCE PROGRAMS, INC. STATEMENT OF FUNCTIONAL EXPENSE FOR THE YEAR ENDED JUNE 30, 2021

	Total	AII	Services	812,659	67,160	53,376	933,195	4,638,452	128,872	122,256	67,776	26,680	12,844	6,803	9,102	11,913	164,786	6,122,679	
	Total	Support	Services	372,036 \$	30,746	24,436	427,218	Ē	22,300	39,785	16,742	ž	8,592	1,361	7,079	11,913	164,786	699,776	
				ŝ			1											ŝ	
Support Services		Fund-	raising	235,590	19,470	15,474	270,534		8,233	4,088	6,796		296	340	ð	×		290,287	
Idns				Ŷ													9	ş	
		Management	& General	136,446	11,276	8,962	156,684	Y	14,067	35,697	9,946	'n	8,296	1,021	7,079	11,913	164,786	409,489	
		Ma	03	ŝ														Ŷ	
	Total	Program	Services	440,623	36,414	28,940	505,977	4,638,452	106,572	82,471	51,034	26,680	4,252	5,442	2,023	,		5,422,903	
				\$ \$		ļ	ļ											Ŷ	
				Salaries	Payroll Taxes	Employee Benefits	Total Personnel Costs	Needs of People	Occupancy	Professional Fees	Office Expense	Bad Debts	Travel and Transportation	Staff and Volunteer Expenses	Miscellaneous	Interest Expense	Depreciation	Total Expense	•

The accompanying Notes to Financial Statements are an integral part of this statement.

ų

EXHIBIT C

<u>COMMUNITY EMERGENCY ASSISTANCE PROGRAMS, INC.</u> <u>STATEMENTS OF FINANCIAL POSITION</u> <u>JUNE 30, 2022 AND 2021</u>

		2022		2021
ASSETS				
Current Assets:				
Cash and Cash Equivalents	\$	1,489,717	\$	1,268,129
Accounts Receivable (Less Allowance for Doubtful	•		•	
Accounts of \$0 and \$31,000 for 2022 and 2021)		87,534		99,029
Grants and Pledges Receivable		89,110		181,194
Prepaid Expense	-	56,267	-	67,581
Total Current Assets		1,722,628		1,615,933
Noncurrent Assets:				
Property and Equipment - Net Operations	-	4,000,096		4,127,334
TOTAL ASSETS	\$	5,722,724	\$	5,743,267
LIABILITIES AND NET ASSETS				
Current Liabilities:				
Accounts Payable	\$	48,537	\$	53,869
Accrued Salaries and Vacation		64,930		74,247
Deferred Revenue		2,594		1,348
Capital Leases Payable		2,182		4,611
Total Current Liabilities		118,243		134,075
Capital Leases Payable		<u></u>		2,182
Total Liabilities		118,243		136,257
Net Assets:				
Without Donor Restrictions		5,482,231		5,538,515
With Donor Restrictions		122,250		68,495
Total Net Assets		5,604,481		5,607,010
TOTAL LIABILITIES AND NET ASSETS	\$	5,722,724	\$	5,743,267

COMMUNITY EMERGENCY ASSISTANCE PROGRAMS, INC. STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2022 AND 2021

Increase (Decrease) in Cash and Cash Equivalents	2022	2021
Cash Flows from Operating Activities: Change in Net Assets Total Adjustments	\$ (2,529) 275,254	\$ 921,327 (67,843)
Net Cash Provided by Operating Activities	272,725	853,484
Cash Flows from Investing Activities:		
Purchases of Property and Equipment	(46,526)	(75,207)
Net Cash (Used) by Investing Activities	(46,526)	(75,207)
Cash Flows from Financing Activities:		
Net Borrowing (Payments) on Line of Credit	×	(265,232)
Payments on Capital Leases	(4,611)	(4,082)
Net Cash (Used) by Financing Activities	(4,611)	(269,314)
Net Increase in Cash and Cash Equivalents	221,588	508,963
Cash and Cash Equivalents - Beginning of Year	1,268,129	759,166
Cash and Cash Equivalents - End of Year	\$ 1,489,717	\$ 1,268,129
Supplemental Disclosures of Cash Flow Information		
Cash Paid For:		
Interest Expense	\$ 4,928	\$ 11,913

\$ 4,928	\$ 11,913

1. Summary of Significant Accounting Policies

Organizational Purpose

Community Emergency Assistance Programs, Inc. (CEAP) is a Minnesota nonprofit corporation that mobilizes resources, shares abundance and nourishes neighbors to create and celebrate a healthier, stronger and connected community.

Since 1970, CEAP's programs have increased in scope to include not only food assistance, but a clothing closet, emergency financial assistance, community resource information and referrals, no-interest car loans, Meals on Wheels, and Senior Chore services. In addition CEAP provides holiday gifts, school supplies, and birthday bags on a seasonal basis. Combined, these programs create wrap around services for families to not only meet their basic needs, but help them move towards greater self sufficiency.

Fund Accounting

In order to observe the limitation and restrictions placed on resources available to CEAP, the accounts are maintained in accordance with the principles of fund accounting. This is the procedure whereby resources are classified for accounting and reporting purposes into net asset groupings established according to their nature and restrictions. A description of the groupings is as follows:

<u>Net Assets without Donor Restrictions</u> – Net assets that are not subject to donor imposed stipulations.

<u>Net Assets with Donor Restrictions</u> – Net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. CEAP reports contributions restricted by donors as increases in net assets with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends, or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the consolidated statements of activities as net assets released from restrictions.

Accounts and Notes Receivable and Doubtful Accounts

CEAP extends credit to its customers on terms it establishes for individual customers. Receivables are recorded at amounts billed and are generally due when billed. Amounts outstanding for more than 30 days are considered delinquent. Current accounts receivable are generally uncollateralized and CEAP does not charge interest on accounts receivable balances. CEAP reviews accounts receivable balances on a periodic basis and writes off delinquent receivables when they are considered uncollectible. CEAP provides an allowance for doubtful accounts based on historical experience and management's evaluation of outstanding accounts receivable at the end of each year. Accounts are stated net of the allowance for doubtful accounts of \$0 and \$31,000 for the years ended June 30, 2022 and 2021.

1. Summary of Significant Accounting Policies (continued)

Cash and Cash Equivalents

For purposes of the statement of cash flows, CEAP considers all highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents. CEAP maintains its cash accounts at several financial institutions. At times throughout the year, its cash balances may exceed insured limits of the Federal Deposit Insurance Corporation.

Promises-To-Give (Grants and Pledges Receivable)

Unconditional promises-to-give are recognized in the period the promises are made. Conditional promises-to-give are recognized when the conditions on which they depend are substantially met, that is, when the conditional promise becomes unconditional.

Property and Equipment

Property and equipment in excess of \$1,000 are recorded at cost if purchased or at fair market value at the date of gift if donated. All acquisitions of property and equipment and all expenditures for betterments that materially prolong the useful lives of assets are capitalized. Depreciation is provided through the use of the straight-line method.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Carrying Value of Long-Lived Assets

CEAP tests long-lived assets or asset groups for recoverability when events or changes in circumstances indicate that the carrying amount may not be recoverable. Recoverability is assessed based on the carrying amount of the asset and fair value, which is generally determined, based on the sum of the undiscounted cash flows expected to result from the use and the eventual disposal of the asset, as well as specific appraisal in certain instances. An impairment loss is recognized when the carrying amount is not recoverable and exceeds fair value.

Investments

CEAP carries its investments at market value. Investments consist of money market funds, the cost of which approximates market value.

1. Summary of Significant Accounting Policies (continued)

Revenue and Revenue Recognition

CEAP recognize contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

A portion of our revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when CEAP have incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statement of financial position. No amounts have been received in advance under our federal and state contracts and grants.

Program service fees are recognized as revenue when the services are provided.

Revenue received in the current fiscal year that pertain to the following fiscal year are recorded as deferred revenue and recognized in the year earned.

The following provides information about significant changes in Deferred Revenue ended June 30:

	 2022	2	2021
Deferred Revenue – Beginning of Year	\$ 1,348	\$	1,772
Revenue recognized that was included in deferred			
revenue at the beginning of the year	(1,348)		(1,772)
Increases in deferred revenue			
due to cash received during the year	 2,594		1,348
Deferred Revenue– End of Year	\$ 2,594	\$	1,348

New Accounting Pronouncement

CEAP has adopted Accounting Standards Update (ASU) 2020-07, Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets, as management believes the standards improve the usefulness and understandability of CEAP's financial reporting. The ASU has been applied retrospectively for the periods ended June 30, 2022 and 2021, as required.

Contributions of Nonfinancial Assets

CEAP records contributions of nonfinancial assets at fair market value at date of donation. CEAP's policy related to contributions of nonfinancial assets is to utilize the assets given to carry out the mission of the organization. If an asset is provide that does not allow CEAP to utilize it in its normal course of business, the asset will be sold at its fair market value as determined by appraisal or specialist.

1. Summary of Significant Accounting Policies (continued)

Income Tax

CEAP has a tax-exempt status under Section 501(c)(3) of the Internal Revenue Code and has adopted *Accounting for Uncertainty in Income Taxes*, ASC 740-10. CEAP's policy is to evaluate uncertain tax positions, at least annually, for the potential for income tax exposure from unrelated business income or from loss of nonprofit status. CEAP continues to operate consistent with its original exemption application and each year takes the necessary actions to maintain its exempt status. It has been classified as an organization that is not a private foundation under the Internal Revenue Code and charitable contributions by donors are tax deductible. In compliance with its exempt status, CEAP annually files a Return of Organization Exempt From Income Tax (Form 990).

Functional Allocation of Expense

Expenses are recorded in program and support service functions when incurred where possible. Expenses which are not directly identifiable by program or supporting service are allocated based on predetermined percentages derived from payroll and occupancy statistics.

Subsequent Events

CEAP has evaluated the effect that subsequent events would have on the financial statements through November 16, 2022, which is the date financial statements were available to be issued.

Reclassifications

Certain amounts in prior year financial statements have been reclassified to conform to the presentation in the current year financial statements.

2. <u>Concentrations of Credit Risk</u>

CEAP provides services to individuals residing primarily in northwest Hennepin and Anoka Counties. The amounts due for services provided are from individuals, or their third-party payors, substantially all of whom are local residents. In addition, grants and contributions receivable are substantially from local residents, governments or institutions.

3. Uncertainties and Contingencies

The COVID-19 outbreak in the United States has caused business disruption through both mandated and voluntary suspension of operations. While many of the closings have re-opened, there are still uncertainties if there will be future disruptions due to additional outbreaks. Therefore, CEAP expects this matter may impact its operating results, but reasonable estimates cannot be made at this time.

4. Property and Equipment

CEAP owned the following as of:		Jun	e 30,		Estimated
		2022	-	2021	Useful Lives
Operations:					
Building and Improvements	\$	12,820	\$	12,820	10-30 years
Furniture and Equipment		210,943		195,694	5-15 years
Vehicles		221,501		190,224	5 years
Land		662,000		662,000	
Building		3,676,378		<u>3,676,378</u>	40 years
		4,783,642		4,737,116	
Less Accumulated Depreciation	_	783,546	2	609,782	
	\$	4,000,096	<u>\$</u>	<u>4,127,334</u>	

Depreciation expense from operations was \$173,764 and \$164,786 for the years ended June 30, 2022 and 2021, respectively.

5. Capital Leases

Equipment under capital leases consists of two capitalized copiers with a combined capitalized cost of \$20,065. Accumulated depreciation in the statement of financial position relating to these leased copiers includes \$18,393 and \$14,571 for the years ended June 30, 2022 and 2021, respectively. Depreciation expense reported in the statement of functional expenses for the leased copiers includes \$3,822 for both of the years ended June 30, 2022 and 2021.

Future minimum lease payments required are as follows:

Due in the Year Ending June 30,

2023

The imputed interest necessary to reduce the net minimum lease payments to present value is considered immaterial.

6. Net Assets with Donor Restrictions

Net assets with donor restrictions consisted the following as of:

	·	Ju	une 30,	
	2	022	_	2021
Subject to Passage of Time:				
Future Year Funding	\$	-	\$	68,495
Subject to Expenditures for Specified Purpose:				
Capital Purchase for Mobile Food Program	7	<u>122,25(</u>	<u>)</u>	
Total Net Assets With Donor Restrictions	<u>\$</u>	<u>122,25(</u>	<u>) </u>	<u>68,495</u>

7. Noncash Contributions

CEAP records noncash contributions at fair market value at date of donation. Noncash contributions included the following as of:

_	June	e 30,
	2022	2021
Food at \$2.25 per pound/\$1.50 per pound	\$ 1,929,008	\$ 1,396,413
Other Program Supplies	24,563	20,378
Clothing at \$2.25 per item/\$1.50 per item	680	1,374
	\$ 1,954,251	\$ 1.418.165

Noncash Contributions were utilized for programming during the years ended June 30, 2022 and 2021, and had no donor restrictions. Values were used based on the current market rates CEAP would have paid for the items if they were not donated.

CEAP utilizes and relies upon the services of volunteers to carry out its programs. Services provided by volunteers do not meet the specialized service requirements of Financial Accounting Standards Board Accounting Standards Codification Topic 958-605-25-16, "Accounting for Contributions Received and Contributions Made" and are therefore not reflected in the financial statements. Management estimates the value of these services to be \$291,108 when valued at \$17.00 per hour for the year ended June 30, 2022 and \$277,101 when valued at \$17.00 per hour for the year ended June 30, 2021.

8. Cash Flow Operating Adjustments

Adjustments to reconcile Change in Net Assets to Net Cash Provided (Used) by Operating Activities were as follows as of:

	 June	e 30,	
	 2022	_	2021
Depreciation	\$ 173,764	\$	164,786
PPP Loan Forgiveness	-		(155,300)
Increases (Decreases) in Current Liabilities:			
Accounts Payable	(5,332)		(24,027)
Accrued Salaries and Vacation	(9,317)		6,490
Deferred Revenue	1,246		(424)
Decreases (Increases) in Current Assets:			
Accounts Receivable	11,495		(60,676)
Grants and Pledges Receivable	92,084		16,152
Prepaid Expense	 11,314		(14,844)
Total Adjustments	\$ 275,254	\$	(67,843)

9. Liquidity and Availability

The following represents CEAP's financial assets as of:

	June 30,	
	2022	2021
Financial Assets		
Cash and Cash Equivalents	\$ 1,489,717	\$ 1,268,129
Accounts Receivable	87,534	125,709
Pledges and Grants Receivable	89,110	181,194
Total Financial Assets	1,666,361	1,575,032
Less assets not available to be used within one year:		
Net Assets with Donor Restrictions	122,250	68,495
Net Assets with Restrictions to be met within a year	-	(68,495)
Total assets not available to be used within one year	122,250)
Financial assets available for general expenditures within		
one year	<u>\$ 1,544,111</u>	<u>\$ 1,575,032</u>

As part of CEAP's liquidity plan, CEAP has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due.

CEAP considers net assets with donor-imposed restrictions that are expected to be satisfied by time during normal operations within one year to be available for use.